

---

---

**NORTHSTAR EMS PROCEDURE**

---

---

**NUMBER:** 5.23

**SUBJECT:** CPR TRAINING BY NORTHSTAR

**EFF. DATE:** 4/1/2008

**REVIEWED:** 3/25/2008

**MODIFIED:**

---

**Purpose:**

To clarify when NorthStar staff will do CPR and/or first aid courses in the community, to clarify instructor payments for such courses.

**Procedure:**

Effective immediately, NorthStar, through its qualified instructors, will offer CPR and First Aid courses for organizations and groups in the communities that it serves. This applies only to courses done outside Franklin Memorial Hospital. FMH Education Department at 779-2381 should be contacted by any organization that wishes to take the courses at the hospital. The course fees for NorthStar and FMH are intended to be the same.

When the course(s) are given for police, fire, security departments or other “sister” agencies, the course may be given free to the participants (all of whom must be members of that department).

Course(s) fees for other groups at their location are as follows (per person):

Heartsaver CPR/AED	\$45.00
First Aid:	\$45.00
Heartsaver CPR + First Aid	\$60.00
Healthcare Provider CPR	\$55.00
Healthcare CPR + First Aid	\$70.00
All CPR Recertification Classes	\$45.00

Books are at cost (or can be loaned with a deposit):

Heartsaver CPR:	\$ 8.50
CPR + First Aid:	\$13.95

The requesting group is responsible for all room and/or food charges related to the course.

Checks may be payable to NorthStar or to FMH. Please do NOT accept POs.

Instructors are to be paid a flat \$20.00 per hour for class time regardless of license level. No additional compensation will be given for prep time or other non-class time. Hours must be put on the time card under the “Education” section. Show “CPR” in the first column. Although these hours will count toward overtime, if applicable, the OT will be based on regular pay, not the \$20. These hours will *not* count toward PRN bonus. Payment to instructors will be through the regular payroll process.

This program is subject to change.