
NORTHSTAR EMS PROCEDURE

NUMBER: 5.22

SUBJECT: PRN MINIMUM HOURS REQUIREMENT

EFF. DATE: 4/1/2008

REVIEWED: 3/17/2008

MODIFIED:

Purpose:

PRNs employed by NorthStar must do at least a minimum number of shift hours for NorthStar to assure coverage and to maintain skills.

Procedure:

PRNs employed by NorthStar are required to work a minimum of 100 “on the ambulance” hours per calendar year for NorthStar. Only those hours that are scheduled or otherwise entered on NorthStar’s When2Work schedule are valid. These hours do not include training hours (unless done during the shift) or other crew meeting time. They may include time entered on the schedule and on run sheets while responding as a First Responder.

This minimum requirement applies to all PRNs hired prior to April 1 of a calendar year. Those PRNs hired after April 1 of a calendar year have a minimum requirement of 10 hours for every full month between their time of hire and the end of the year. (For example, a PRN hired on October 15 would be required to work at least 20 hours by the end of the year)

In the first year of this process (2008), the minimum time required will be 75 hours for all PRNs on staff as of April 1, 2008.

PRNs who do not satisfy this criteria will be subject to termination.