

Daily/Weekly Base Task List

DATE: _____

PERSONNEL: _____

DAILY TASKS:

<input type="checkbox"/> truck checks	<input type="checkbox"/> disinfect inside patient compartment
<input type="checkbox"/> disinfect stretcher	<input type="checkbox"/> remove personal belongings
<input type="checkbox"/> trash removal	<input type="checkbox"/> mopping / vacuuming
<input type="checkbox"/> dishes	<input type="checkbox"/> countertop / stove
<input type="checkbox"/> laundry	<input type="checkbox"/> other _____

WEEKLY TASKS:

<i>Monday</i>	<input type="checkbox"/> glucometers <input type="checkbox"/> clean offices
<i>Tuesday</i>	<input type="checkbox"/> deep clean living area
<i>Wednesday</i>	<input type="checkbox"/> clean bedrooms <input type="checkbox"/> clean garage
<i>Thursday</i>	<input type="checkbox"/> clean kitchen / refridgerator <input type="checkbox"/> deep-clean bathrooms
<i>Friday</i>	<input type="checkbox"/> clean ambulance cabs <input type="checkbox"/> disinfect stairchair <input type="checkbox"/> disinfect complete stretcher

COMMENTS:

*****It is our expectation that Monthly Inventories will be done on the primary trucks, the 1st of every month and the back up trucks on the 15th of every month. This will also include *complete disinfecting* of the trucks*****